MILEX Meeting – January 27, 2017
10:00 a.m. to 3:00 p.m.
Loyola Graduate Center, Columbia, MD

Present: Jill Burke, Gina Calia-Lotz, Celia Daniel, Shana Gass, Sarah Gilchrist, Mike Kiel, Michael Macan, Niketha McKenzie, Wanda Meck, Kimberly Miller, Jennie Ray, Simmona Simmons, Lisa Sweeney

General Points
Sarah Crest, things to think about:
Future of the organization -- where do we want to go next? Do we want to do an active workshop on how we are implementing the Framework, and the big A -- assessing what we are doing.
- Space planning in classrooms. Can we provide leadership to other people in the profession? Has that ship already sailed?
- Do we need to talk about partnerships? The Info Lit Task Force -- IL Summit July 27. Carla Hayden is speaking. Will be a "working summit" for how to get skills across a continuum. In a future summit we'll talk about how to promulgate those plans.
- Towson Conference for Academic Libraries (TCAL) in July. Do we want to sponsor this again, do we want to put together a panel?

Spring/Summer Program
Possible date: June 15, 2017. ALA Annual is June 22-27.

Suggested topics:
- Instructional design for the one-shot. Char Booth's *Reflective Teaching.* Instructional design goes along with universal design. Backwards design. The Framework was built around backwards design. ACRL Framework sandbox -- maybe we could add stuff we work on at the conference to the sandbox.
- Strategies to bridge the extremes in library sessions -- students who have had several library sessions and those who have never been to the library. Small group work where the students can help each other. Learner analysis part of instructional design.

Friday 3/24, 10 a.m. -- Kim's Miller's ACRL Roundtable on Adult Learning Theory and professional development for librarians

Our work is more similar to being adult trainers, we have to be targeted with our time. But, the fact that it is part of this academic context.
Instructional design that address the disconnect that we are more like trainers, but problematic that we want to teach CONCEPTS. But the students and a lot of times the faculty, they're not interested in concepts. They're not coming in prepared to learn a concept, they want a skill. They're coming in with the requirements for their paper.

How can we get students to where they need to be academically using this assignment?

Gina talked about the redesign of Eng. 101 at HCC. How to scale this up.

Logistics

Brandy Whitlock sent an email -- she is still committed to chairing the spring conference committee and will be contacting the other members in February.

Meaningful examples for presentations. (Gina?)

Speakers? Char Booth was mentioned, but probably going to be too expensive to fly in from California.

Really need to be strategic with how we plan the program. Tell people to save the date. What do we want the outcome to be? Who do we want to come? Where in the calendar can we put it to maximize attendance?

We have had successful programs without speakers.

Second half of conference: assessment

9:30-3 with a working lunch.

Proposed outline of the day:
9-9:30 registration
9:30-10:30 Session 1 -- speaker with active activity
10:30-10:45 break
10:45-11:30 -- short lightning talks
11:45-12:30 lunch/break
12:30-1:30: 45-60 minutes to work in small groups to create a lesson based on given scenarios. What materials would you prepare, etc.
Then small groups present.
1:30-1:45 break
1:45-2:45 small group presentations

Give to Brandy and see if this will work. Want to build in some reflection time. Just need to have four working hours incorporated.

Maybe have people show how they teach? People expose what their thought processes are. Make the morning about how people do their instruction, then lunch, then split into groups and everyone would have time to prepare a quick lesson and explanation of how they applied design.

Small groups could be based on different subject matter.

Difficulty of absorbing information to jumping in to work in small groups. If we choose to get a speaker, perhaps he/she can encourage an active-learning approach.

Presentation: KEAPing up with Professional development

Knowledge -- at least browse through the key publications from ALA, MLA, to keep up with what is going on.

- Take a look at what's going on at the conferences, even if you can't attend. Take a look at the ALA website.
- Paper copies of the ACRL publications -- can carry them around.
- Look at the conferences that say "supported by grant" -- usually means the registration will be little or nothing.
- ACRL-MD: business meetings are all online on Blackboard Collaborate. They "don't check membership at the door," so just show up!
- Also branching outside of libraries. Read the Chronicle of Education, Inside Higher Ed. Have daily updates. Even *BusinessWeek.* What's going on in the worlds of students and faculty we are working with.
- Be sure to take a look at the Events & Conferences page and plan out which conferences you will go to. There is an affiliate and chapter planning calendar on ALA. Also look at the proposal deadlines -- when in the semester is it? Will I be able to complete this during that time of the semester? Think about what would make a proposal more compelling; more numbers and statistics.
- ILI-list -- call for proposals all the time
- Take every opportunity you can to prepare for the next thing you want to do.
- You do need to join a professional organization. Not just for your own growth, but to support our professional organizations.

Outside of Libraries:

- Ted Talks -- good way to get ideas about presentation skills.
- Educause -- expensive, but can poke around on their website.
- Current Awareness -- www.npr.org Stay on top of "hot topics" that students might use for papers.
- Business Models -- Starbucks 7 Principles. They are good principles that can guide you with public service. Also look at the Nordstrom. "Give Them the Pickle" -- philosophy, rather than arguing with someone, just give them the extra pickle. How does that apply to library land? Models to make you better. Sometimes we get so bogged down by details and policies, but sometimes that might not be the best model.
- Resumes -- look at the skills and experience that others have and see if there are things you should know or look into. Think of your resume as a mirror of your professional practice -- look at it and update it, even if you aren't looking for a job. Make sure yours is ready if an opportunity comes up. Make sure there are not issues that might limit you; for example, proficiency in defunct programs. Use Wordle to see what key words are in the job ad -- what are they looking for? Use headings with your experience, helpful to

the search committee. Have lunch with a person in a position you are interested, have 3-5 questions to ask them.
- Library Link of the Day -- cool library sites, sign up for daily email notifications http://www.tk421.net/librarylink/
- Libraryspot.com
- Your Thought Leaders: Valerie Gross, CEO at Howard County Public Libraries
- LLAMA -- Library Leadership organization, have a mentor program. A good way to find someone to have lunch with -- and it's free.
- You can lead from any position -- you do not need to be head of reference, you do not need to be the library director.
- The importance of all staff in the library -- the person who takes in the mail, or the person who takes the trash, their services are important to you.
- When you go to a conference, think about the demeanor of people from other institutions just to get a sense of their work culture, just to know what is going on there. Are a lot of people leaving? Why?
- Have your business card either print or electronic. You can get consulting jobs that way.
- Think of your work as "growing" instead of "going."

Business Meeting

Mike Kiel will be stepping down as MILEX Treasurer because he is the ACRL-MD vice president elect. Working with Sarah Gilchrist who is vice-treasurer.

"June" meeting -- we will do this on April 21st instead: Other things to think about: coming up with a more consistent plan for succession. How does this group market itself and get more people. What are the selling points? Branding. Seems like a good next step to make the organization sustainable. We have talked about this, but the person who was working on marketing our programs had to leave the organization.

Normally do elections at the June meeting, but Sarah proposes we do paper ballots at the June program instead. If unable to attend, members can request a paper ballot. Gina will send an email to MILEX members letting them know that. Gina will send an email calling for nominations for offices, and will make a ballot for the election.

Jill Burke will send out a summary for Gina to distribute to the MILEX and will lead discussion at the April meeting on how we market ourselves to faculty.

July: new officers take office.
Both meetings have to do with program planning.

We have a Twitter page: @milexmd
Adjournment: 1:40 p.m.